

Open the website

[www.careerseastsussex.co.uk](http://www.careerseastsussex.co.uk)

Find the email from

[noreply@eprospectus.co.uk](mailto:noreply@eprospectus.co.uk)

Enter the username and password from the email and log in.

**CAREERS  
EAST SUSSEX**

Login Sign Up

Username

Password

Log In

[Forgotten your username?](#) / [Forgotten your password?](#)

[Return to homepage](#)

Go to the Work Experience section & click on **Manage your work experience.**

## Tools

This is where you can access additional packages.

### Message centre

You have **0 new messages.**

[Create a new message](#) >

[View your inbox](#) >

### Your favourites

Add and remove saved courses.

[Manage your list \(0\)](#) >

### Skills passport

Record your skills and experiences.

[Create your passport](#) >

### elearning

Access your online learning courses

[Visit your portal](#) >

### Work Experience

Search and apply for work experience

[Manage your work experience](#) >

### Digital Experiences

Digital Employability Experiences

[Take a look](#) >

Click **View list** in the **Choose from list** section

## Apply for Work Experience

Please select four work experience opportunities from the list of available opportunities OR add details of an opportunity that you have found for yourself.

### Choose from list

Choose your work experience from the list of available opportunities.

[View list](#)



### Add your own

Add details of work experience that you have arranged yourself.

[Add work experience](#)



## Current Selections

These are the selections you currently have

Contact Details

Submit choices

Re-order my selections

**Note:** When you submit your choices only the choice with the highest preference will be progressed initially. Own finds are always progressed before any other selection.

Refine your search by using the filters on the left-hand side.

**Filters**

Edit your search details.

Keywords

**Refine by**

- All Towns
- All Groups
- All Employers
- All Work Experience Type
- All Cost Types
- Sort By Recently Added
- Only show Disability Confident

**Update filters**


**Available opportunities**

- Academy**  
Hasting  
St Leonards  
19 July
- Accor**  
Lets2sh  
Bexhill c  
05 April
- Accou**  
Advanta  
Eastbou  
01 Jun
- Accou**  
Ashdow  
Bexhill c

Click on the name of the opportunity that you want to select.

## Filters

Edit your search details.

 [Clear filters](#)

classroom

### Refine by

Eastbourne 

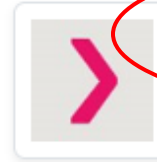
All Groups 

All Employers 

All Work Experience Type 

All Cost Types 




## Available opportunities



### Classroom Assistant

Bourne Primary School

Eastbourne




 01 June - 01 January  Year 10-14  0 selections



### Classroom Assistant

Hazel Court School (The Southfield Trust)

Eastbourne




 01 June - 01 January  Year 10-14  0 selections



### Classroom Assistant

Langney Primary School

Eastbourne

 01 June - 01 January  Year 10-14  0 selections

You will see all the details of the placement.

To add this as one of your choices, click **+Add to your selections**



# Classroom Assistant

Bourne Primary School

[+ Add to your selections](#)

## Work Experience Summary

**Available From**

01/06/2012

**Available To**

01/01/2034

**Duration (days):**

0

**Date posted**

25/09/2024

**Tasks**

The students will be supporting children in the classroom and playground. They may assist the teacher in setting up and tidying up the learning environment.

Select a preference position for this opportunity. 1 being the one you most want to do.

Add a few sentences to explain why you have chosen it.

Once done, click **Add**.

**Classroom Assistant**  
Bourne Primary School

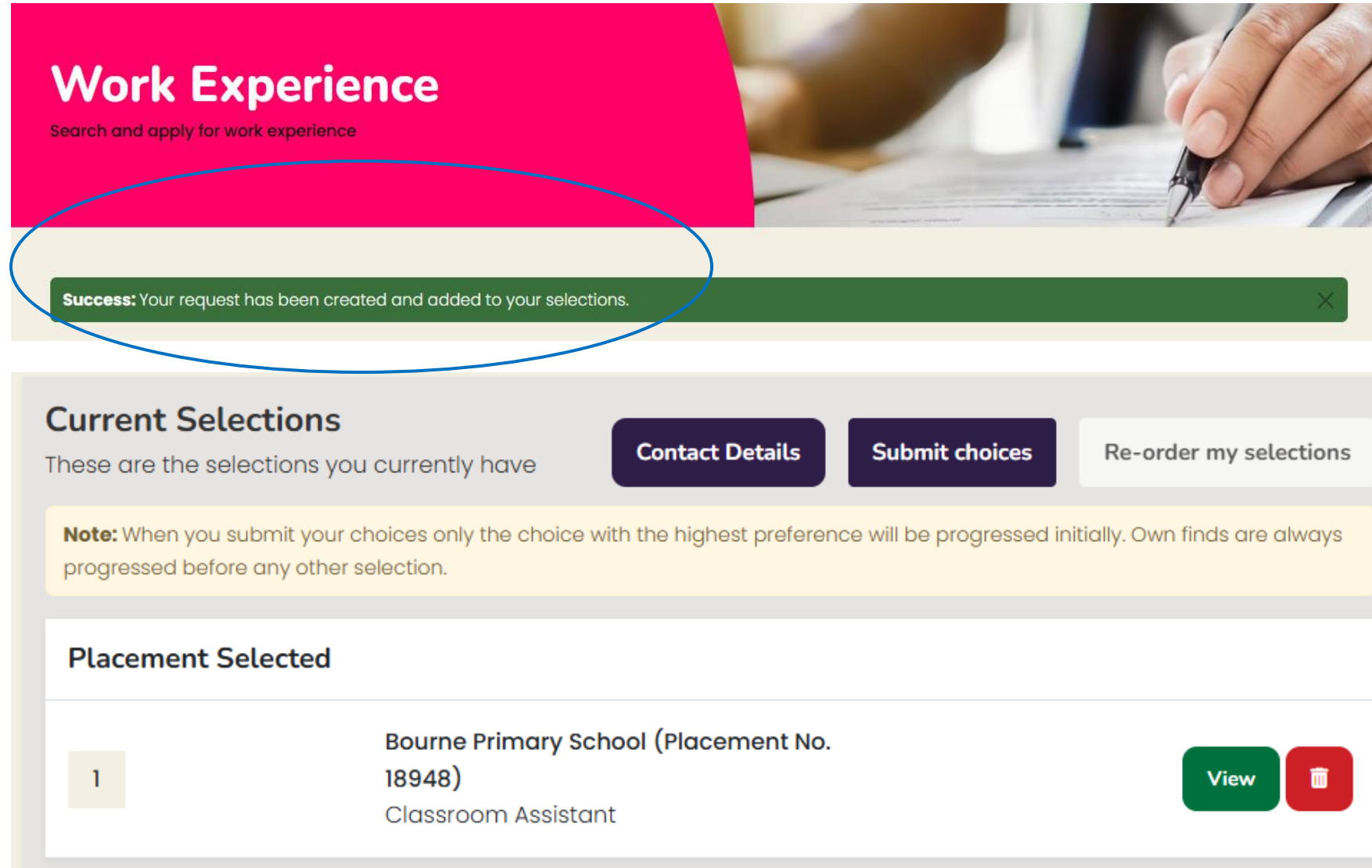
**Add to your selections** [X]

Please select a preference  
1 is the one you most want to do  
1

Please enter your reason for choosing this work experience opportunity  
I have chosen this opportunity as I am considering becoming a teacher in the future.

**Add** Cancel

You will then be taken back to the Work Experience page. You will see a green “success” banner and it will show in your **Current Selections**.



The screenshot shows the 'Work Experience' section of a website. At the top left, there is a pink header with the text 'Work Experience' and 'Search and apply for work experience'. To the right is a photograph of hands writing on a document. Below the header is a green success banner with the text 'Success: Your request has been created and added to your selections.' and a close button. Underneath is the 'Current Selections' section, which includes a sub-header, a note, and a table of selected placements.

## Work Experience

Search and apply for work experience

**Success:** Your request has been created and added to your selections.

### Current Selections

These are the selections you currently have

[Contact Details](#) [Submit choices](#) [Re-order my selections](#)

**Note:** When you submit your choices only the choice with the highest preference will be progressed initially. Own finds are always progressed before any other selection.

#### Placement Selected

1	Bourne Primary School (Placement No. 18948) Classroom Assistant	<a href="#">View</a> <a href="#">Delete</a>
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You will then need to repeat the process and make 3 more choices.

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[View list](#)



### Add your own

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[Add work experience](#)



## Current Selections

These are the selections you currently have

Contact Details

Submit choices

Re-order my selections

**Note:** When you submit your choices only the choice with the highest preference will be progressed initially. Own finds are always progressed before any other selection.

Once you have selected all of your choices, click **Submit Choices**

**Current Selections**  
These are the selections you currently have

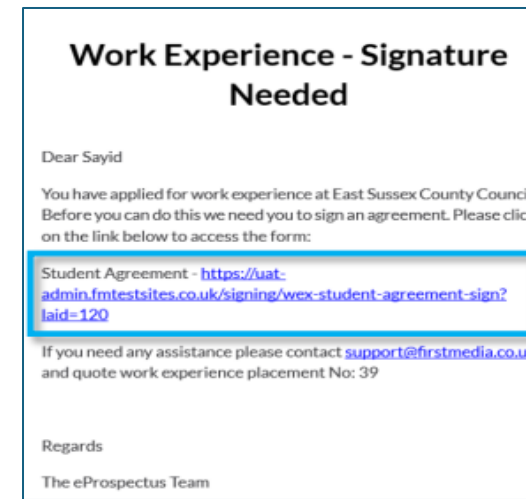
[Contact Details](#) [Submit choices](#)

**Note:** When you submit your choices only the choice with the highest preference will be progressed initially. The other choices will be progressed before any other selection.

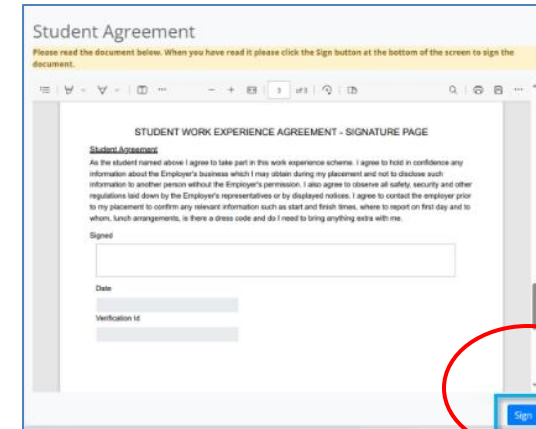
**The school will need to check if the companies selected are still offering work experience.**

**We will try to place you in one of the four choices or find an alternative.**

Once your work experience has been confirmed, and checks have been completed, you will receive an email. Click the link in your email.



A browser window will open with the form attached. Please read the form carefully, scroll to the bottom and click the blue **Sign** button.



Type your name in the top box and you will see that an e-signature is created for you. Once done, click **confirm**.

