

FOR ADMISSIONS FROM SEPTEMBER 2022

The Governors aim to offer a high-quality education based on Christian principles for all children at the College. We recognise our responsibility to children of Christian families, to those from Church schools and to children in the local community.

To achieve these aims, the Governors designate 50% of the places available at the College as foundation places and 50% as community places. If there are fewer qualified applicants for foundation places than the places available, any unfilled foundation places will become additional community places and vice versa.

Parents applying for community places should appreciate that the Governors hope that all pupils will attend religious education lessons and take part in Christian worship at the College. Governors reserve the right to determine the category under which an application is considered.

To apply for a place, please visit: <https://www.eastsussex.gov.uk/educationandlearning/schools/admissions/>.

For admissions enquiries, please contact the College directly on 01323 465437.

The arrangements are agreed in accordance with the provisions of the [School Admissions Code](#) and in consultation with the Chichester Diocesan Board of Education and a range of stakeholders.

In order for a child to be considered for a foundation place at the College, parents should, in addition to the Local Authority application form, complete the College's Foundation Reference Form. This can be obtained from, and must be returned to, the College. If that form is not returned, the Governors will assume the application is for a Community Place and process it accordingly.

In the event of oversubscription, the Governors will allocate places using the following criteria which are listed in order of priority:

Foundation Places (104) places	Community Places (104) places
<ol style="list-style-type: none">1. Looked After Children, Previously Looked After Children and Internationally Adopted Previously Looked After Children who are eligible under any of the Foundation criteria below.2. Children who are eligible under any of the Foundation criteria below and who have a strong medical or other special reason for attending this College.3. Children of any member of staff who has been employed at the College for two or more years at the time at which the application for admission to the College is made and who are eligible under any of the Foundation criteria below. (Please see footnote 5).4. Children who are eligible under any of the Foundation criteria below and who have a brother or sister attending the College at the time of admission5. Children who are, or whose parents are, regular worshippers at an Anglican church.6. Children who are, or whose parents are, regular worshippers at another Christian church.7. Children who are, or whose parents are, regular worshippers at a place of worship of another major world faith which is a member body of the UK Inter-Faith Network.8. Children from Church Schools. (Please see footnote 8).	<ol style="list-style-type: none">1. Looked After Children, Previously Looked After Children and Internationally Adopted Previously Looked After Children.2. Children who have a strong medical or other special reason for attending this College.3. Children of any member of staff who has been employed at the College for two or more years at the time at which the application for admission to the College is made. (Please see footnote 5).4. Children who are eligible under any of the Community criteria below and who have a brother or sister attending the College at the time of admission.5. Children living within the Eastbourne Borough ward of Sovereign and to the east of Lottbridge Drove in the Borough ward of St. Anthony's.6. Children living outside the area identified in category 5 above.

In the event of oversubscription within any category, place allocation will be decided by prioritising applications on the basis of home to College distance measured in a straight line (as the crow flies). Distances will be measured from the child's home address to the nearest gate used by the children at the College. Distances will be measured using the East Sussex County Council GPS measuring system.

In the event of a tiebreaker, the school will use a random allocation to decide which child will be offered the remaining place. This will be overseen by a person independent of the College and the applicants.

Applicants who are not offered a place

Parents who are not offered a place for their child have the right to appeal against any refused preference. The deadline for submitting your appeal can be found on the [College's website](#). **More information on appeal panel decisions, appeal deadlines and general appeal advice can be found at eastsussex.gov.uk/schoolappeals.**

If you require an appeal form to be sent to you, please write to: East Sussex School Appeals Service, West E, County Hall, St Anne's Crescent, Lewes, BN7 1UE.

If an application is unsuccessful, the applicant will be notified in writing. The applicant should contact the school directly if they would like their child to be placed on the waiting list.

Please note:

1. Those applying for a foundation place (F1-7) should submit a Foundation Reference Form to the College. It is not necessary to complete a Foundation Reference Form when applying under the F8 category. The Foundation Reference Form must be completed by your priest, minister or religious leader confirming that you or your child have attended a public service of worship at least once a month during the last 12 months. In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.
2. Where parents feel there is a medical or other special reason for attending the College verification such as a medical, education welfare officer or social worker's report will be required at the time of application. To be given priority for admission on this basis, the Governors would have to be satisfied that the child's needs could only be met at St Catherine's College.
3. The terms 'children' and 'brother and sister' refer to all children for whom the applicant has parental responsibility and who are resident at the same address.
4. The term 'Christian church' refers to a church that is, or is eligible to be a full member of Churches Together in Britain & Ireland or of The Evangelical Alliance.
5. 'Staff' is defined as anyone who is directly contracted by St Catherine's College.
6. A map of the boundaries for the college community area can be viewed at the College.
7. Any offer of a place based on distance from the College depends on the child living at the address provided on the closing date for applications. A business address, a child minder's address or any other address other than the child's home will not be accepted. Proof of address may be required at the time of accepting a place. An offer based on a false address or any other false information will be withdrawn.
8. This includes all church and church partnership schools. This criteria is not limited to Eastbourne area schools. It is not necessary to complete a Foundation Reference Form when applying under the F8 category.